

**Park District of Franklin Park
Board of Park Commissioners
Regular Monthly Board Meeting
Tuesday, April 23, 2024; 7:00 p.m.
Center at North Park
10040 Addison Street
Franklin Park, Illinois 60131
MINUTES**

Call to Order at 7:09 p.m.

President Casas called the meeting to order at 7:09 p.m.

Roll Call

Physically Present: Commissioners Michael A. Vonesh, Mark K. White, AnneMarie Casas, Joseph E. Zinga, and Susan E. O'Connell.

Present: Daniel LoCascio, Director of Parks and Recreation; Maria Laskowski, Human Resources Manager; Nathan Wick, Superintendent of Parks; Catherine Saponieri, Marketing & Communications Manager; Liz Visteen, Superintendent of Recreation; Stephanie Bersani, Superintendent of Finance & Technology; Carla Deak, Ice Arena Manager; and Thomas Hoffman, Attorney.

Also Present: Martha Trotter, Sikich; Jim Belden, Belden Energy Solutions; Liz Strack, Program and Aquatics Manager and Jennifer Costa, Parks Services Assistant.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Additions, Corrections and Deletions to the Agenda

No additions, corrections or deletions to the Agenda.

Recess for Public Comment at 7:10 p.m.

President Casas recessed for Public Comment at 7:10 p.m.

No Public Comment.

Reconvene at 7:10 p.m.

President Casas reconvened at 7:10 p.m.

Audit Presentation by Sikich

Martha Trotter from Sikich presented the 2022-2023 Audit to the Board. The Park District of Franklin Park received the GFO Certificate an established award. The Board thanked Martha for the presentation.

Solar Power Presentation by Jim Belden

Jim Belden presented the Solar Power PV Review for the Park District. Energy Consultant for the District since 2011. A discussion was held.

Presentation / Approval of the Regular and Closed Board Meeting Minutes dated March 19, 2024

Motion #1 by Commissioner Vonesh, second by Commissioner White to approve the Regular and Closed Board Meeting Minutes dated March 19, 2024.

Roll Call Vote: Commissioners White, yes; Casas, yes; Zinga, yes; O'Connell, yes; Vonesh, yes. Motion carried.

Presentation / Approval of Manual Bill Listing dated March, 2024 in the amount of \$159,328.97.

Motion #2 by Commissioner Vonesh, second by Commissioner White to approve the March, 2024 Manual Bill Listing in the amount of \$159,328.97.

The Manual Bill Listing were reviewed.

Roll Call Vote: Commissioners Casas, yes; Zinga, yes; O'Connell, yes; Vonesh, yes; White, yes. Motion carried.

Presentation / Approval of System Bill Listing dated April, 2024 in the amount of \$63,829.45.

Motion #3 by Commissioner White, second by Commissioner Vonesh to approve the April, 2024 System Bill Listing in the amount of \$63,829.45.

The System Bill Listing were reviewed.

Roll Call Vote: Commissioners Zinga, yes; O'Connell, yes; Vonesh, yes; White, yes; Casas, yes. Motion carried.

Correspondence

No correspondence.

Reports of Officers and Commissioners

Commissioner Zinga received an email from Senator Harmon with a donation of \$200 for Color Run.

Commissioner White commented Earth day was nice and a good job.

Commissioner Vonesh also stated Earth Day was nice and a good job and hoping for good weather for the Color Run.

The Spring Fever Skating Competition went well. Volleyball Open Gym well attended and much appreciated. 164 registered for Color Run.

Staff Reports:

Director

Director LoCascio is sitting on Grand Avenue Corridor Task Force. First meeting next week.

Director LoCascio, Superintendent Visteen and Manager Saponieri will be attending Parks Day next week. Director LoCascio will also attend the Legislative Conference and meet with our Representatives. A discussion was held regarding funding Solar Panels Project and PDRMA coverage. This would be a bid project.

Ice Arena Manager

Manager Deak reported that Spring programs are halfway through. Camp registrations has started. Working on the Ice Show. Will have a slideshow of past Ice Show participants. The contactor had to be replaced on the Zamboni.

Superintendent of Parks

Superintendent Wick reported that staff is grass cutting and preparing fields. Supervisor Menolascina started the Pool opening process. We will start filling the Pool this weekend.

Superintendent Wick reviewed the status of the Pump order. A discussion was held.

Assistant Costa will be installing the new bees this Friday. She is also working on extracting honey.

Marketing & Communication Manager

Manager Saponieri reported Digital Summer Brochure is available. Early Bird Pool Pass, Summer Camp and Color Run have been the main social media pushes. We have gotten \$8,716 in sponsorships, with the Zamboni sponsor being the main. We have gotten over \$5,000 in sponsors for the Color Run.

After discussing with Antler it was decided the best launch date for the redesign website would be end of July.

Superintendent of Finance/Technology

Superintendent Bersani reported that she has been working with department managers on Budgets before reviewing with Director LoCascio.

Ryan from Sterling was on site yesterday to switch us over to fiber.

Superintendent of Recreation

Superintendent Visteen reported staff busy getting ready for Summer programs and events. Working on Color Run meeting with the Police and staff to finalize. Packet pickup will start on Friday and Saturday at the Community Center.

The Basketball League went very well and Spring classes have started. Men's Basketball League also running on Monday nights.

WSSRA

Nothing to report.

Unfinished Business

Ice Arena & North Park Window/Door Replacement Project

Motion #4 by Commissioner White, second by Commissioner Vonesh to approve Payout #8 to WB Olson, Inc., in the amount of \$132,013; leaving a balance to finish project, plus retainage of \$114,045.

Roll Call Vote: Commissioners O'Connell, yes; Vonesh, yes; White, yes; Casas, yes; Zinga, yes. Motion carried.

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Approval at next meeting.

Ice Arena Roof Replacement, Locker / Bathroom Renovations

Meeting tomorrow and then will be going out to bid. We may have to have a Special Board Meeting.

Personnel Policy Section 3 and 4

Motion #5 by Commissioner Zinga, second by Commissioner O’Connell to approve the changes to the Personnel Policy – Section 3.0 – Time Off Benefits and Section 4.0 – Employee Benefits, not including Appendix F, the Incentive Program, as presented by staff at the March 19, 2023 Regular Board Meeting.

Roll Call Vote: Commissioners Vonesh, yes; White, yes; Casas, yes; Zinga, yes; O’Connell, yes. Motion carried.

Parks Foundation

Color Run starts at 9:00 a.m. on Sunday Rain or Shine.

Service Center Renovation

A discussion was held. The Board approved Director LoCascio to meet with Williams for the next steps of the project.

New Business:

Budget Meeting 2024-2025

The May 28 Board Meeting will start at 6:00 p.m. to review the Proposed Budget.

School District 81 Intergovernmental Agreement

Motion #6 by Commissioner White, second by Commissioner Zinga to enter into an Intergovernmental Agreement with School District 81 as presented by staff.

Roll Call Vote: Commissioners White, yes; Casas, yes; Zinga, yes; O’Connell, yes; Vonesh, yes. Motion carried.

School District 212 Intergovernmental Agreement

Motion #7 by Commissioner O’Connell, second by Commissioner Zinga to enter into an Intergovernmental Agreement with School District 212 as presented by staff.

Roll Call Vote: Commissioners Casas, yes; Zinga, yes; O’Connell, yes; Vonesh, yes; White, yes. Motion carried.

Park Master Plan

Community Meeting was held today and went well. A discussion was held.

Dump Body and Plow

Motion #8 by Commissioner Zinga, second by Commissioner O’Connell to approve the purchase and installation of a dump bed, plow, lights, and supporting systems on the new F450 chassis from Monroe Truck Equipment as provided through Sourcewell Contract at a cost not to exceed \$49,337.

Roll Call Vote: Commissioners Zinga, yes; O’Connell, yes; Vonesh, yes; White, yes; Casas, yes. Motion carried.

Suggested Motions

No Suggested Motions.

Required Signatures.

Manager Laskowski received required signatures.

Closed Session to discuss Land Acquisition 2(c)5 and Personnel 2(c)1.

Motion #9 by Commissioner Zinga, second by Commissioner Vonesh to enter into Closed Session at 9:26 p.m. to discuss Land Acquisition 2(c)5 and Personnel 2(c)1.

Roll Call Vote: Commissioners O'Connell, yes; Vonesh, yes; White, yes; Casas, yes; Zinga, yes. Motion carried.

Rise Out of Closed Session.

Motion #10 by Commissioner Zinga, second by Commissioner White to rise out of Closed Session at 10:06 p.m.

Roll Call Vote: Commissioners Vonesh, yes; White, yes; Casas, yes; Zinga, yes; O'Connell, yes. Motion carried.

Adjourn at 10:07 p.m.

Motion #11 by Commissioner White, second by Commissioner Vonesh to adjourn at 10:07 p.m.

Roll Call Vote: Commissioners White, yes; Casas, yes; Zinga, yes; O'Connell, yes; Vonesh, yes. Motion carried.

Susan E. O'Connell, Secretary